



# Oil Heritage Festival Craft Show

**VENDOR APPLICATION**  
**FRIDAY, JULY 26 & SATURDAY, JULY 27**

## CHANGES FOR 2024

Due to the closure of the Veterans Bridge in Oil City from June—September, we will not be able to close Seneca Street for the Craft Show. We will not be holding concerts in Justus Park, as the park will be under construction during the summer months as well.

We are moving the craft show, evening concerts, and car show to the new parking lot located near the Venango Museum and PennDOT building. See map below. (The parking lot is where the old parking ramp used to be.)

We hope you will join us and be supportive and understanding as we navigate these changes! You will find more details on the next pages. Please contact the Chamber with any questions.

Thank you,

Tessa Byham

**Venango Area Chamber of Commerce, host of the Oil Heritage Festival**

(814) 676-8521 • [tbyham@venangochamber.org](mailto:tbyham@venangochamber.org)



# 2024 Oil Heritage Festival Craft Show

## VENUE DETAILS

- Outdoor, street-festival
- Booths will be located on pavement, **please bring appropriate tie-downs or weights.**
- Electricity is not available
- 12' x 12' space with 1'-2' between all vendors
- No cars, trucks, trailers, or other vehicles permitted in the designated show area at any time other than setup
- Overnight security will be provided, however, the Venango Area Chamber of Commerce, and/or the City of Oil City will not be responsible for any damage, theft, or injury to vendors person or property.
- Location requests will be considered but are not guaranteed. The final booth space assignments will be sent out two-weeks prior to the show.

## APPLICATION DEADLINES

- Must be submitted by: June 21, 2024

## APPLICATION FEES

Saturday 9 AM - 4 PM \$45

Friday 5 PM - 9 PM & Saturday 9 AM - 4 PM \$60

## APPLICATION PROCESS

- Vendors must provide payment by check for total amount due
- There is a \$25 fee for returned checks
- All checks should be made payable to:  
"Venango Chamber"
- Fees are non-refundable and non-transferable

## SET UP & TEAR DOWN

Set up and tear down information will be sent to you upon your approval for the show.

The Oil Heritage Festival Craft Show is held **RAIN OR SHINE.**

You may choose to stay for extended hours during the evening concert on Saturday. Please note the parade will be taking place on the other side of town from 5-6 PM and this will likely be a slower time for you, but following the parade there will be a concert and food vendors in the parking lot. If you choose to stay, you may not tear down until the concert has ended.

**No cars or trucks will be permitted in the parking lot area until the concert is over and the area has been cleared!**

## ACCEPTABLE ART & FINE CRAFT ITEMS

- Handmade items preferred
- Direct sales/Resale must contact prior to submitting application

## BOOTH DISPLAY

All spaces are outdoors, on pavement. Not all spaces are completely level. Vendors are advised to bring leveling devices for displays. Tents, tables, chairs are not provided. All tents must be flame retardant and comply with fire safety guidelines.

Booth appearance must adhere to a family-festival atmosphere. Extra stock and storage boxes should be stored neatly and if at all possible, not visible to the public. ***No smoking is allowed in or adjacent to festival booths.***

We ask that vendors selling musical instruments refrain from playing loudly. Instruments will not be permitted to be amplified in any way. This is in effort to make a pleasant selling environment for all vendors.

## SPACES ARE ASSIGNED ON A FIRST-COME, FIRST-SERVED BASIS.

If you have any questions or need assistance, please contact Tessa Byham (Venango Chamber) at:

**Phone:** 814-616-8521

**E-mail:** tbyham@venangochamber.org

[www.oilheritagefestival.com](http://www.oilheritagefestival.com)

PLEASE MAIL COMPLETED APPLICATIONS TO:

**VENANGO CHAMBER**

**P.O. BOX 376**

**OIL CITY, PA 16301**

**FRIDAY, JULY 26 (5 P.M.—9 P.M. ) & SATURDAY, JULY 27 (9 A.M.—4 P.M.)  
OR SATURDAY, JULY 27 (9 A.M.—4 P.M.)**

**CONTACT PERSON:** \_\_\_\_\_

**BUSINESS NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_ **CITY:** \_\_\_\_\_ **STATE/ZIP:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

**WEBSITE:** \_\_\_\_\_

ALL APPLICANTS ARE RESPONSIBLE FOR OBTAINING THEIR OWN TX ID#

**ART & FINE CRAFT ITEMS** (Please briefly describe all items you plan on selling)

NON ACCEPTABLE ITEMS: PACKAGED KIT-TYPE CRAFTS, PLASTIC CRAFTS, RESALE ITEMS, YARD SALE ITEMS, GENTLY USED ITEMS, RAFFLES

**EXAMPLES OF WORK/BOOTH DISPLAY**

If e-mailing application, please attach photos (jpg files). Or provide your Website, Facebook, Etsy:

\_\_\_\_\_

If mailing application: Please send actual photographs.

Images will be returned if a SASE is enclosed with application.

\_\_\_\_ *YES, I ALLOW THE OIL HERITAGE FESTIVAL TO USE PHOTOS PROVIDED FOR PROMOTIONAL PURPOSES*

**PAYMENT INFORMATION** • *POSTMARKED ON OR BEFORE JUNE 21, 2024*

(Checks should be made payable to: "Venango Chamber")

*BOOTH FEES PER SPACE*

**FRIDAY 4 PM - 9 PM & SATURDAY 9 AM - 4 PM**

**\$60** \_\_\_\_\_

**SATURDAY ONLY 9 AM - 4 PM**

**\$45** \_\_\_\_\_

**GENERAL RELEASE & ACCEPTANCE OF RULES**

I hereby agree to the rules set forth on the enclosed information sheet. I understand that, if I fail to comply with the rules of the festival, I may be asked to leave and that booth space is non-refundable. I understand that if my vehicle is parked illegally or if I fail to display my Vendor Parking placard in my vehicle, my vehicle will be ticketed and/or towed. I hereby relieve the Venango Area Chamber of Commerce and/or the City of Oil City from any responsibility for damage, theft, or injury to myself, my agents, or property during Oil Heritage Festival.

(SIGNED) \_\_\_\_\_ DATE \_\_\_\_ / \_\_\_\_ / \_\_\_\_

MAIL COMPLETED APPLICATIONS TO: **VENANGO CHAMBER, P.O. BOX 376, OIL CITY, PA 16301**

QUESTIONS? PLEASE E-MAIL: [TBYHAM@VENANGOCHAMBER.ORG](mailto:TBYHAM@VENANGOCHAMBER.ORG)